

**The Board of Education of Moorestown Township  
Moorestown, New Jersey  
Public Agenda  
William Allen Middle School  
January 16, 2024 - 7:00 p.m.**

**I. Call to Order**

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on June 30, 2023
- B. Notice filed with the Burlington County Times on June 30, 2023

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Roll Call**

Ms. Melissa Arcaro Burns  
Mrs. Jaclyn Barnes  
Mrs. Jill Fallows Macaluso  
Dr. Brooke Mailhiot  
Mrs. Danielle Miller  
Mrs. Claudine Morano  
Mr. Maurice Weeks

Mrs. Cheryl Makopoulos, Vice President  
Mr. Mark Villanueva, President

Mr. John Comegno, Esq., Solicitor  
Mr. Joseph Bollendorf, Interim Superintendent  
Mr. James M. Heiser, Business Administrator/Board Secretary  
Dr. Karen Benton, Assistant Superintendent of Curriculum, Instruction and Innovation  
Dr. David Tate, Director of Special Education  
Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity  
Mr. Jeffrey Arey, Director of Educational Technology and Innovation

**V. Executive Session**

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Confidential Student Matters
- Confidential Personnel
- Confidential Legal Matters

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VI. Return to Public**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VIII. Routine Matters**

**A. Minutes**

Approval of minutes for the following meetings attached as Exhibit #24-184:

December 12, 2023 Executive Session  
December 12, 2023 Regular Meeting

January 2, 2024 Reorganization Meeting

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**B. Student Board Representative Reports**

**C. President's Remarks**

**D. Superintendent's Update**

1. General Update

**E. Board Committee Reports - Questions and Comments**

1. Ad Hoc Committee on Housing Development - Mark Villanueva
2. Communications – Melissa Arcaro Burns
3. Curriculum - Danielle Miller
4. Finance and Operations - Maurice Weeks
5. Policy - Claudine Morano

**F. Off-Board Committee Updates**

**G. Public Comment on Agenda Items**

The Board recognizes and values public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. This Public Comment Section is for comments related to specific items on the Board's agenda. There is an opportunity for public comment on non-agenda related items later in the meeting.

When called upon to speak, please provide your name and home address, and keep your comments to three minutes. Please direct your comments to the Board, not to individual members of the Board or Administration, but note that this is not a discussion or Q&A.

Under New Jersey law, the Board shall not discuss personnel matters in public. The Board President may refer questions or requests for action to staff for response at a later date.

Speakers are reminded that comments should be respectful and maintain a level of decorum appropriate for a meeting of a public body. Defamatory or abusive remarks are always out of order.

Thank you for your consideration of others, and for taking the time to make your public comment.

**1. Open Public Comment**

MOTION:

A motion is requested to open the floor for public comment.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**2. Public Comment on Agenda Items**

**3. Close Public Comment**

MOTION:

A motion is requested to close the floor for public comment.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VIII. Reports to the Board**

**A. Business Administrator/Board Secretary**

- 1. **Financial Reports of the Board Secretary** - November, 2023 - Exhibit #24-185
- 2. **Treasurer’s Report** - November 2023 - Exhibit #24-186
- 3. **Cafeteria Report** - October and November, 2023 - Exhibit #24-187

**Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:**

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

**4. Approval of Budget Transfers**

I recommend approval of the budget transfers for the month of November, 2023 attached as Exhibit #24-188.

**5. Approval of Bills**

I recommend approval of the bills, in the amount of \$2,884,502.33 attached as Exhibit #24-189.

**Approval of Items 1 - 5:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IX. Recommendations of the Superintendent**

**A. 2023-2024 Memorandum of Agreement (MOA) and 2023-2024 Live Streaming Memorandum of Agreement (MOA)**

The Memorandum of Agreement (MOA) and the Live Streaming Memorandum of Agreement (MOA) between Education and Law Enforcement Officials are presented for BOE approval for the 2023-2024 school year.

MOTION:

I recommended acceptance of the MOA Agreement and the Live Streaming MOA Agreement as Exhibit #24-190.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**B. Educational Program**

**1. Home Instruction 2023-2024**

Approval is requested for Home Instruction for students during the 2023-2024 school year.

MOTION:

I recommend that the Board approve the Home Instruction student listed on Exhibit #24-191 for the 2023-2024 school year.

**2. Special Education Out-of-District Placements 2023-2024**

The following Moorestown student with special needs is recommended for placement in the appropriate out-of-district program and school as mandated in the Individualized Education Program (IEP).

MOTION:

I recommend that the Board approve the student with special needs at the placement listed on Exhibit #24-192 for the 2023-2024 school year at the location indicated at the approved tuition rates with transportation provided.

**3. Homeless Placements 2023-2024**

The following homeless placements are recommended.

MOTION:

I recommend that the Board approve the homeless student placements listed on Exhibit #24-193 for the 2023-2024 school year at the locations indicated and at the approved district tuition rates, where applicable.

**4. Burlington County Alternative School Placement for 2023-2024**

The student listed is recommended for placement in the program at Burlington County Alternative School for the 2023-2024 school year.

MOTION:

I recommend that the Board approve the student on Exhibit #24-194 for the 2023-2024 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

**Approval of Items 1 - 4:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**C. Finance and Business**

**1. Travel Expenditures Approval Requests**

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #24-195.

**2. Approval of State Contract and Consortium Vendor Purchases**

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #24-196.

**3. Donations**

MOTION:

I recommend the Board accept the following donations:

- 3 cases of 144 Bouton Optical Sofside Safety Goggles from Neuro Restorative via Al Minicozzi, to be used by the District science classrooms, at a value of \$1,378.08
- \$1,500 from MoorArts to be used by Jill Ludwig and Stephen Peltier to build looms with HS students
- \$1,500 from MoorArts to be used by Melissa Antler and Stephen Peltier to design/build stools with HS students
- \$750 from MoorArts to be used by Sarah Ginter and Carol Herb to purchase costumes for the UES Musical
- \$250 from Moorestown Home & School Association to be used for the Moorestown Township Science Fair

**4. Quoted Transportation Contracts**

Approval of the following Quoted Transportation Contracts will allow Moorestown to contract with the following vendors for transportation services.

MOTION:

I recommend the Board approve the following Quoted Transportation Contracts:

Vendor	Route #	Cost
Holcomb Transportation, LLC	2023 Winter Track	\$7,500
Holcomb Transportation, LLC	2023 WAMS Fall Athletics	\$10,000

**5. 2024 ESEA Consolidated Grant Amendment #1 Application**

Title	Carryover Amounts			Revised Grant Amounts		
	Public	Nonpublic	Total	Public	Nonpublic	Total
Title I	\$0	\$0	\$0	\$132,032	\$0	\$132,032
Title IIA	\$51,769	\$4,167	\$55,936	\$110,404	\$8,887	\$119,291
Title III	\$9,301	\$0	\$9,301	\$23,269	\$0	\$23,269
Title IV	\$6,261	\$504	\$6,765	\$15,516	\$1,249	\$16,765
Total	\$67,331	\$4,671	\$75,002	\$281,221	\$10,136	\$291,357

MOTION:

I recommend that the Board hereby authorize the submission of the ESEA Consolidated Grant Amendment #1 application for Fiscal Year 2024, and accepts the grant award of these funds upon the subsequent approval of the FY 2024 ESEA amendment application.

**6. Approval of Sidebar Agreement to the MEA/Board of Education Agreement**

MOTION:

I recommend that the Board approve the codicil to the MEA/Board of Education Agreement July 1, 2022 - June 30, 2025, as per the attached Exhibit #24-197.

**Approval of Items 1 - 6:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**D. Employee Relations**

1. **Creation of Position** - Exhibit #24-198
2. **Appointments** - Exhibit #24-199
3. **Retirement** - Exhibit #24-200
4. **Resignations** - Exhibit #24-201
5. **Termination** - Exhibit #24-202

- 6. **Leaves of Absence** - Exhibit #24-203
- 7. **Instructional Class Coverage** - Exhibit #24-204
- 8. **Substitutes** - Exhibit #24-205
- 9. **Change of Assignment, Hours & Location** - Exhibit #24-206
- 10. **Movement on Salary Guide** - Exhibit #24-207
- 11. **Presenters** - Exhibit #24-208
- 12. **Homebound Instructors** - Exhibit #24-209
- 13. **Title I Tutors** - Exhibit #24-210
- 14. **Athletic & Co-Curricular Clubs** - Exhibit #24-211
- 15. **Volunteers** - Exhibit #24-212

**Approval of Items 1 - 15:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**X. Suspensions**

**A. Suspensions** - Exhibit #24-213

**B. Superintendent’s HIB Report**

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Unsubstantiated
  - WAMS - #1
  - HS - #6
- Substantiated
  - HS - #7

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**XI. Informational Only**

**A. Enrollment Information** - January 2, 2024

School	2022-2023	2023-2024
High School	1262	1261
Middle School	621	613
Upper Elementary School	863	886
Elementary Schools	<u>1128</u>	<u>1148</u>
Total	3874	3908

**XII. Old Business**

**XIII. New Business**

**XIV. Public Comment**

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**B. Public Comment**

**C. Close Public Comment**

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Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**XV. Good of the Order**

**XVI. Adjournment**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_